

# Illinois Postal News Leader



March 2017

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United Postmasters and Managers of America ~ Illinois Chapter ~ est. November 1, 2016

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## 2017 UPMA Board



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Don't miss  
State  
Convention  
walk-ins  
Welcome

April 6th -8th  
Information  
on page 4

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State Convention: Janet Spanos 815 433-1177 Patti Sadnick 815 667 4801

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“Let us do  
together what  
we cannot do  
alone”

**UPMA** Is not a union  
It is a professional association  
It is an organization of people  
who hold proud titles. It does  
not discriminate by race, gender,  
or salary level. It is a vehicle, an  
avenue, a method or a tool that  
can and does help, assist, benefit,  
and encourage you to be a better  
Postal Manager

Fill out an 1187  
and  
JOIN TODAY!

~~~~~  
Retired?  
Fill out an 1187R

Illinois Postal News Leader is  
published by Illinois UPMA  
The views expressed in this  
publication do not necessarily  
represent the views of  
UPMA  
or its membership.



# John Sertich ~ Illinois State President Patti Sadnick

## Greetings UPMA Members,



It has been an exciting and unprecedented time for us. After years of wrangling we now have one organization that we can promote to not only Postmasters but also to Managers and Supervisors; both active and retired.

This newsletter is being sent to you to encourage your attendance at our state convention at the Embassy Suites in East Peoria IL on April 5-8.

There we will decide the initial direction of your Illinois UPMA Chapter. We have included the proposed By Laws of the IL UPMA Chapter which your state executive board has endorsed and a registration form to attend the convention.

We urge all of you to consider attending. For those of you unfamiliar with the program, the agenda will consist of meaningful training, a National Officer (this year it will be National Co-President Sean Acord), guest speakers from the Districts and the Great Lakes Area, as well as discussion and voting on essential Chapter business; the proposed By Laws and state officers.

We urge all of you to consider attending even if you cannot commit to all 3 days. You will be glad you did. If you have questions, or are interested in sharing a room to conserve costs, call one of us. We will do everything we can to accommodate you, make you feel welcome and provide you a meaningful opportunity to network and learn.

We look forward to seeing you if not April then in the very near future.

With best wishes, we remain,

Sincerely,

Patti Sadnick  
Co- President  
IL UPMA  
Utica IL  
815 303 2555

John Sertich  
Co-President  
IL UPMA  
Belleville IL  
618 830-6535

2017 ILLINOIS CHAPTER STATE CONVENTION  
EMBASSY SUITES & CONFERENCE CENTER  
THURSDAY APRIL 6<sup>TH</sup> – SATURDAY APRIL 8<sup>TH</sup>

NAME \_\_\_\_\_

OFFICE \_\_\_\_\_

ZIP CODE \_\_\_\_\_

Postmaster \_\_\_\_\_ OIC \_\_\_\_\_ Retiree \_\_\_\_\_

Associate Member \_\_\_\_\_ Auxiliary Member \_\_\_\_\_

Registration will be \$50.00 for everyone until March 15th. When you attend convention, your registration fee will be refunded to you in cash. So register early and take advantage of this great deal! (Spouse and guests are excluded from the free registration offer, sorry!)

Your registration fee covers Thursday luncheon, Friday luncheon & Friday evening Banquet .

To receive your money back, please have registration including payment postmarked by March 14th and attend the convention.

**NO EXCEPTIONS AND NO REFUNDS!**

Send your registration forms and fees to:

Shelley Zellers,  
12646 SR 78,  
Havana IL 62644

Rooms will be \$91.00 per night Single or Double/ \$101.00 Triple / \$111.00 Quad  
This price includes free breakfast buffet for all registered guests plus Managers Reception each night from 5:30-7:30. Room rate will be guaranteed until March 15, 2017. Reservations requested beyond the cutoff date are subject to availability.

Embassy Suites & Conference Center, 100 Conference Center Drive, East Peoria IL  
Telephone: 1-309-694-0200 or [www.embassysuiteseastpeoria.com](http://www.embassysuiteseastpeoria.com) Group Code: POS

# Bylaws of the Illinois Chapter of the United Postmasters & Managers of America UPMA

## Preamble

The purposes for which this Chapter is organized as a part of national organization, United Postmasters and Managers of America (UPMA), shall be to provide a vehicle through which members may assist one another in matters connected with their employment in the United States Postal Service; to foster a favorable image of public service; to assure the users of the mails the best service possible; improve the conditions under which individuals work, having concern for salaries, hours of employment, working environment, and related issues; to cooperate with other groups and levels of postal management in the achievement of common goals.

## Article I

### Name

This organization shall be known as the Illinois Chapter of the United Postmasters and Managers of America (UPMA).

## Article II

### Purpose

The purpose of this organization shall be to affiliate with and become a part of the National UPMA organization.

## Article III

### Membership

Any person as designated by the UPMA Governing Documents to be a member of the national organization shall be considered a member in this Chapter but no member in arrears for dues shall be recognized or permitted any of the privileges at its conventions.

## Article IV

### Meetings

The annual convention of the organization shall be held at the time and city as set by the annual convention one year or more prior to that convention, provided, however, that the President may, with the approval of the majority of the executive board, and for good and sufficient reason change the time and/or place previously fixed. All chapter conventions must be completed prior to the start of the National Convention.

Special meetings may be called by the president, or shall be called on the request in writing by a majority of the executive committee or on demand in writing of ten (10) percent of the paid up membership of this chapter.

The chapter secretary/treasurer shall convey notice of meetings to members of the executive committee at least ten (10) days prior to the date specified for such meetings.

At any convention of this chapter, all members who are present and registered for the convention shall constitute a quorum.

“Robert’s Rules of Order” shall govern the deliberations of this chapter.

## Article V

### Election of Officers

The officers of this chapter shall be a president, executive vice president, a secretary/treasurer, the immediate past president who shall serve for a term of one year beginning on November 1 of the year a newly elected president shall assume office, and the president of the postmasters retired, who together with the 3 vice presidents, shall constitute the executive committee, and the governing body of the chapter.

The president, executive vice- president, and 3 vice president(s) shall be elected at the annual convention to serve a term of 3 years (EXCEPTION: AT THE 2017 IL CHAPTER CONVENTION THE TERMS OF THE 3 ELECTED AT-LARGE VICE PRESIDENTS SHALL BE 3 YEARS, 2 YEARS AND 1 YEAR; AS DETERMINED BY FLOOR VOTES RECEIVED AT THE STATE CONVENTION. IN THE EVENT OF A TIE, TERMS WILL BE ASSIGNED BY MAJORITY VOTE OF EXECUTIVE BOARD THE TERM OF THE EXECUTIVE VICE PRESIDENT SHALL BE 2 YEARS). (EXCEPTION: THE TERMS OF OFFICE FOR OFFICERS ELECTED AT THE 2017 IL CHAPTER CONVENTION WILL BE NOVEMBER 1ST 2017 THROUGH THE CLOSE OF THE 2019 CONVENTION AT WHICH TIME THE TERMS OF THE OFFICERS ELECTED AT THE 2019 IL CHAPTER CONVENTION WILL BEGIN.) . The officers shall be limited to 2 terms of office. The secretary / treasurer, and the other 3 vice presidents shall be elected at the annual chapter convention in a subsequent year to serve a term of 3 years. The term of office shall commence on November 1st and end on October 31st. The secretary-treasurer may be elected to serve unlimited terms of office. AT THE END OF THE TRANSITION PERIOD THE TERMS OF OFFICE SHALL COMMENCE ON 1ST DAY OF THE 1ST MONTH FOLLOWING THE CLOSE OF THE ANNUAL ILLINOIS CHAPTER CONVENTION AND WILL END ON THE LAST DAY OF THE MONTH OF THE ANNUAL ILLINOIS CHAPTER CONVENTION.

The new executive committee shall hold an organizational meeting within 60 days of assuming office each year.

Additional or other nominations may be made from the floor, if seconded and approved, and shall be included with the list of recommendations made by the nominating committee for determining by ballot of those present and qualified to vote in said election. If there shall be more than two nominations for any office, balloting shall continue until one candidate receives a majority of the votes cast. With the exception of the positions of President and Executive Vice President, which shall be limited to active EAS members who are members in good standing of the organization, retired postmasters, retired EAS employees and Postmaster Reliefs shall be permitted to hold office in this chapter provided they are present at the meeting where the vote will be taken and that no other active EAS member seeks the office. Any active member who is an officer of this chapter, who during their term shall resign or be removed for any cause whatsoever, from the position that qualified them for active membership, shall immediately become ineligible to hold office and their office shall be declared vacant.

## Article VI

### President

The President shall preside at all meetings of the chapter, shall call special meetings when requested to do

so as provided in Article IV. They shall also preside at the meetings of the executive committee and appoint all committees for the proper handling of the business of this chapter and in general perform such duties as may pertain to the office. The President shall receive such compensation for their services as the executive committee may provide.

## Article VII

### Executive Vice President

The Executive Vice President shall serve in the absence or disability of the President and work with the president as needed. This position will be a separately elected position and must be an active member. Should the office of the President be vacated, the Executive Vice President will serve the remaining term. The remaining term of the vacant position of the Executive Vice President shall be filled by the executive committee.

In addition, the Executive Vice President shall serve as the Membership Chair for the chapter. It shall be their duty to promote membership for the organization, and insure that the chapter always has a strong membership. The Executive Vice President shall receive such compensation for their services as the executive committee may provide.

## Article VIII

### At-Large Vice Presidents

The At-Large Vice Presidents will be responsible for the following duties:

One Vice President will serve as Education Chair. It will be their duty to work with the President in aligning training that is deemed necessary and appropriate for the membership.

One Vice President will serve as the Legislative Chair. It will be their duty to handle legislative activity within the chapter.

One Vice President will serve as the Political Action Committee (PAC) Chair. It will be their duty to handle any PAC activities within the chapter.

The above three Vice Presidents will have their duties assigned by the executive committee at the Executive Board organizational meeting.

In the event of a vacancy in the vice presidential position, the vacancy shall be filled by the executive committee.

## Article IX

### Secretary/Treasurer

The Secretary/Treasurer shall combine the office of secretary and treasurer, and shall perform all duties commonly incident to both offices. The Secretary/Treasurer shall be bonded as provided in Article XV hereof and shall receive such compensation for their services as the executive committee may provide. The Secretary/Treasurer shall keep all records, record the proceedings of all conventions and meetings of the executive committee, deposit, withdraw and have custody of the funds of the chapter and shall be respon-

sible to keep an accurate and complete account of the receipts, vouchers and membership. In the event of a vacancy in the position of Secretary/Treasurer, the vacancy shall be filled by the executive committee.

## Article X

### Editor

An Editor may be appointed by the executive committee. It shall be the Editor's duty to publish the official newspaper of the Illinois Chapter of UPMA. The editor shall receive such compensation for their services as the executive committee may provide.

## Article XI

### Executive Committee

The officers of this chapter shall be a president, executive vice president, 3 at large vice presidents, a secretary-treasurer, the immediate past president who shall serve a term of one year beginning on the first day of the month following the election at the state convention of the year a newly elected president assumes office, and the president of Postmasters Retired, shall constitute the executive committee and the governing body of the chapter.\*\*

It shall be the duty of the executive committee to carry out the orders of the chapter as expressed in the convention, it shall have direct control of all business of the chapter and its affairs, it shall be the power of the executive committee to authorize necessary expenditures; to audit all accounts; approve the expenses of the executive officers and in general perform all the functions ordinarily attached to such committee.

The executive committee shall have the power to remove any of its members for good and sufficient reason by two-thirds vote of the committee when in session.

## Article XII

### Sergeant-At-Arms

At the opening of each convention the President shall appoint a master Sergeant-at-Arms and the necessary assistant Sergeants-at-Arms, and it shall be their duty to maintain order and perform such other duties as designated by the president.

## Article XIII

### National Convention Roll Call Voting Procedure

When preparing for roll call votes to be cast on elections, amendments, etc., at the National Convention, the vote shall be taken by paper ballot at the annual Chapter Convention. The results of that paper ballot shall govern the procedure, by percentage, for how the Chapter's votes will be cast at the National Convention by the Chapter President. The results of the votes shall be recorded by the National Officer present at the convention, as well as in the official minutes of the Chapter convention. The National Officer and the Chapter President must send the results to the National Office within ten (10) days of the conclusion of the Chapter convention. On the issue of elections, the Chapter's official vote must be taken at the Chapter convention in



the year that the election will take place at the National convention. This procedure cannot be changed prior to October 31, 2018, in accordance with the National Bylaws, Article XI, Section 1, paragraph 14.

#### Article XIV

##### Bonds

The Secretary/Treasurer shall be required to be bonded in the amount deemed sufficient by the executive committee, said bond to be executed by a surety company approved by the executive committee and the premium on such bond shall be paid by the chapter.

#### Article XV

##### Dues

The annual dues of the members of this Chapter shall be the same as provided in the governing documents of the national organization.

#### Article XVI

##### Official Publication

There may be established an official publication of this Chapter, to be published 6 times per year. The publication will be distributed to the membership and others. The official publication will be named – ILLINOIS POSTAL NEWS LEADER. In addition, the Chapter may maintain a website for the dissemination of information. The executive committee, as the governing body of the Chapter, shall have editorial control over the official publication(s).

#### Article XVII

##### Amendments

All proposed amendment(s) must be submitted in writing to the Chapter President at least thirty (30) days prior to the opening of the annual Chapter convention. The proposed amendment(s) shall be published prior to the convention. These bylaws may be amended at any convention of the chapter by a two-thirds vote of the delegates present and voting. Any proposed amendment(s) shall be read at one session of the convention and voted on at a subsequent session. These amendment(s) shall become effective immediately upon the adjournment of the convention unless otherwise specified in the amendment.

**\*\*NOTE: EFFECTIVE AT THE 2019 ANNUAL ILLINOIS CHAPTER CONVENTION, ALL NOVEMBER 1ST REFERENCES FOR TERMS OF OFFICE TO COMMENCE, SHALL BE REMOVED AND REPLACED WITH:**

**THE TERMS OF OFFICE SHALL COMMENCE ON 1ST DAY OF THE 1ST MONTH FOLLOWING THE CLOSE OF THE ANNUAL ILLINOIS CHAPER CONVENTION AND WILL END ON THE LAST DAY OF THE MONTH OF THE ANNUAL ILLINOIS CHAPTER CONVENTION.**

# RETIREEES CORNER



Alice Wellen ~ Kathy Yager  
Retiree Presidents UPMA

Hello everyone,

The Retiree Executive Board met on Jan 26 and completed the Retiree By-Laws that we will vote on at your State Convention. They should be included in this IPN and are posted on the website, which for now is still [illinoisnapus.org](http://illinoisnapus.org). Please take time to look over them and come to the convention prepared to comment on any changes you see fit.

The State Convention time is approaching fast. Are you registered? To enjoy all the benefits of the whole convention has to offer, register by March 15th. Some of the benefits include training classes, camaraderie and networking, money back registration, attendance prizes, hospitality room, food and entertainment. The Retiree Board also voted on taking the Retirees out to eat during the convention. Or does anyone else have any ideas? As of right now, Thursday evening is free, since no meal is being planned that night within the convention., and we have to eat. :) There will be a Thursday afternoon luncheon, Friday afternoon luncheon and the Friday night banquet. I am still not sure when our annual meeting will be held, as we are waiting for the speakers to commit and then the training classes will be scheduled. We will have our meeting during the time the training classes are held. Again, keep checking the website for the schedule. I will post the information as soon as I receive it.

See you in Peoria!

Blessings,

Alice

Kathy

## BYLAWS OF THE ILLINOIS CHAPTER UNITED POSTMASTERS AND MANAGERS OF AMERICA RETIRED

### Preamble

The purposes for which this Chapter is organized as a part of the national organization, United Postmasters and Managers of America (UPMA) Retired, shall be to promote, assist and instruct retired Postmasters and Managers in all areas of personal and related items of interest or concern and to work cooperatively in the advancement of national UPMA Retired aims and goals.

### Article I – Name

This organization shall be known as the Illinois Chapter of United Postmasters and Managers of America

(UPMA) Retired.

#### Article II – Membership

Any person as designated by the UPMA Retired Bylaws to be a member of the national Organization shall be considered a member in this Chapter but no member in arrears for dues shall be recognized or permitted any of the privileges at its conventions.

#### Article III – Meetings

The Annual Convention of this Chapter shall be held in conjunction with the UPMA Illinois Chapter Annual Convention. Special meetings may be called by the President, and shall be called on the request by a majority of the Executive Board or on demand in writing of ten (10) percent of the paid up membership of this Chapter. The Chapter Secretary shall give notice of meetings to members of the Executive Board at least ten (10) days prior to the date specified for such meetings. In any convention of this Chapter, all members who are present and registered for the convention shall constitute a quorum.

#### Article IV – Election of Officers

Section 1: The elected Chapter officers shall be a President, an Executive Vice President, one Vice President, and a Secretary/Treasurer.

Section 2: The President, Executive Vice-President, one Vice President and Secretary/Treasurer shall be elected at the annual Chapter Convention to serve a term of 2 years. An elected officer may not serve a consecutive term in the same office. The term of office shall commence on November 1 and will end on October 31. The exception for 2017 and 2018, the Executive Vice-President and the Secretary/Treasurer will be elected to serve a one-year term and are eligible to run in 2018 for same position.

Section 3: The election of officers shall be conducted at the annual Chapter Convention. Candidates to be elected to respective offices must be present when their name is placed in nomination. Members in good standing who are registered for the annual Chapter Convention and present when ballots are cast are eligible to vote in Chapter officer elections. Elections shall be by majority vote cast by ballot. In the event that no majority is reached, the two candidates with the most votes will compete in a run-off election. Where no contests exist, election may be by acclamation.

#### Article V – President

The President shall preside at all meetings of the Chapter, shall call special meetings when requested to do so as provided in Article IV. They shall also preside at the meetings of the Executive Board and appoint all committees for the proper handling of the business of this Chapter and in general perform such duties as may pertain to the office. The President shall receive such compensation for their services as the Executive Board may provide. The President shall be elected to one two-year term in odd numbered years.

#### Article VI – Executive Vice President

The Executive Vice President shall serve in the absence or disability of the President and work with the President as needed. This position may be a separately elected position. Should the office of the President be vacated, the Executive Vice President will serve the remaining term. This would not exclude that person from seeking a full elected term as President. The remaining term of the vacant position of the Executive Vice President shall be filled by the elected Vice President. In addition, the Executive Vice President may serve as the Membership Chair for the Chapter. It shall be their duty to promote membership for the organization, and insure that the Chapter always has a strong membership.

The Executive Vice President shall be elected to one two-year term in even-numbered years.

## Article VII – Vice President

One Vice President is elected by the Chapter. The Vice President may serve as the Bylaws Chair. It will be their duty to receive, evaluate, and recommend for official action all proposals for amendment of the Bylaws. If a vacancy should occur in the office of Vice President, the President with the consent of the executive board shall appoint a replacement to fill the unexpired term. This would not exclude any person, filling an unexpired term, from seeking a full elected term as Vice President. The Vice President shall be elected to one two-year term in odd numbered years.

## Article VIII – Secretary/Treasurer

Section 1: The Secretary/Treasurer shall take the minutes of meetings, handle correspondence, and make reports as required and other duties as assigned by the President and shall receive such compensation for their services as the Executive Board may provide.

Section 2: The Secretary/Treasurer shall keep all financial records; have custody of all funds; deposit and withdraw them upon approval of the President and shall keep accurate and complete accounts, vouchers and receipts, provide a financial statement at the annual meeting of the Chapter and perform other duties incident to the office of Secretary/Treasurer.

Section 3: The Secretary/Treasurer shall be bonded as required and approved by the Executive Board and shall receive such compensation for their services as the Active Executive Board may provide. This coincides with Section X.

Section 4: The Secretary/Treasurer shall be elected to one two-year term in even-numbered years. If a vacancy should occur in the office of Secretary/Treasurer, the President with the consent of the executive board shall appoint a replacement to fill the unexpired term. This would not exclude any person, filling an unexpired term, from seeking a full elected term as Secretary/Treasurer.

## Article IX – Executive Board

Section 1: The officers of this Chapter shall be a President, the Immediate Past President, Executive Vice President, one Vice President, and a Secretary/Treasurer. The Immediate Past President shall serve a term of 2 years beginning on the first day a newly elected President assumes office. These officers shall constitute the Executive Board and the governing body of the Chapter.

Section 2: It shall be the duty of the Executive Board to carry out the orders of the Chapter as expressed in the convention, it shall have direct control of all business of the Chapter and its affairs, it shall be the power of the Executive Board to authorize necessary expenditures; to audit all accounts; approve the expenses of the officers and in general perform all the functions ordinarily attached to such committee. The Executive Board shall have full control of the affairs of the Organization between conventions.

Section 3: The Executive Board shall have the power to remove any of its members for good and sufficient reason by two-thirds (2/3) vote of the board when in session.

## Article X - Bonds

The Secretary/Treasurer will be required to be bonded in the amount deemed sufficient by the Executive Board, said bond to be executed by a surety company approved by the Executive Board and the premium on such bond shall be paid by the Active Chapter of the membership.

## Article XI– Dues

The annual dues of the members of this Chapter shall be the same as provided in the governing documents of the national organization.

#### Article XII – Parliamentary Procedure

Robert’s Rules of Order Newly Revised shall govern the deliberations of the proceedings at any session of a UPMA Retired Chapter Convention or other meeting of this Organization, except that where any provisions of these By-laws are inconsistent or in conflict with Robert’s Rules of Order Newly Revised, then these By-laws shall prevail.

#### Article XIII – Amendments

All proposed amendment(s) must be submitted in writing to the UPMA Retired Chapter President at least thirty (30) days prior to the opening of the annual Chapter convention. These By-laws may be amended at any convention of the UPMA Retired Chapter by a two-thirds (2/3) vote of the delegates present and voting. These amendment(s) shall become effective immediately upon the adjournment of the convention unless otherwise specified in the amendment.

#### Article XIV – Publication

These By-laws shall be printed in the Illinois Postal News Leader or on the IL UPMA website. After the initial printing, any approved changes will be printed and updated in the above mentioned publication.

#### Article XV – Control of Funds

Section 1: All expenses incurred by officers or members necessary to fulfill their duties and obligations for the benefit of the organization, shall be approved by the President and paid by the Secretary/Treasurer from available funds.

Section 2: The Retired President will be included in all expenses of the Active Executive Board. And the \$2000 be allotted to the Retiree Treasury every year. When our expenses exceed this allotment, the Retiree Executive Board will revisit this amount.

Section 3: Two days lodging and mileage at 75% of the rate paid by the USPS shall be paid for attending the State Convention to the Retiree Secretary/Treasurer.

Section 4: One day lodging and mileage at 75% of the rate paid by the USPS shall be paid for attending the State Convention to the Immediate Retiree Past President, the Executive Vice President and the Vice President.

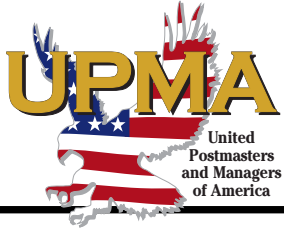


## News you can use

Sorry this issue is not full of interesting pictures and articles. However it is all news you can use. The new By laws for UPMA both active and retirees is in this issue. Please look it over for any changes you might want to make! It will be voted on at State convention, So please attend and make your voice heard!

Registration forms for both State and National convention and an 1187 to sign up new members are also included!

Hope to see everyone at State Convention ! It is important time for you to be there and help shape the future!



# Form 1187

**Request and Authorization for Voluntary Allotment  
of Compensation for Payment of Employee Organization Dues**  
*Fill Out Form On-line, Print it out, and Return to  
UPMA National Office at the Address Below for Processing*

**Section A: All New Members Complete**  
*Your title determines whether you also complete Section B or C*

|                                               |                        |                           |                                                                         |
|-----------------------------------------------|------------------------|---------------------------|-------------------------------------------------------------------------|
| USPS Employee Identification Number (EIN)     | Social Security Number | Date of Birth             | Gender<br>Male <input type="checkbox"/> Female <input type="checkbox"/> |
| Name of Employee (PRINT Last Name, First, MI) |                        | Home Telephone<br>(     ) |                                                                         |
| Home Address (Street and Number/Box)          | City                   | State                     | ZIP+4                                                                   |
| Personal E-mail Address                       |                        |                           |                                                                         |

**Section B: To Be Completed by Postmaster**

|                   |                                                      |          |                            |
|-------------------|------------------------------------------------------|----------|----------------------------|
| Post Office       | City/State                                           | ZIP code | Post Office Finance Number |
| Post Office Level | Postmaster's Direct Post Office Telephone<br>(     ) |          |                            |

**Section C (Check One):**  **Manager/Supervisor**    **Associate**    **PMR-Only Complete**

|                                    |                             |
|------------------------------------|-----------------------------|
| Employee Title                     | PO/City/State/ZIP           |
| Post Office Telephone Number       | Employee Pay Schedule Level |
| Home Payroll Office Finance Number | Employee Designation Code   |

**Section D: For Use by the Employee Organization**



Mail completed form to: **United Postmasters and Managers of America (UPMA)**  
**8 Herbert Street**  
**Alexandria, Virginia 22305-2600**

**Section E: Authorization by Employee**

I hereby authorize the above-named agency to deduct from my pay each pay period the amount certified above as the regular dues the (UN-P) United Postmasters and Managers of America (UPMA) and to remit such amounts to that employee organization in accordance with its arrangements with my employing agency. I further authorize any change in the amount to be deducted that is certified by the above-named employee organization as a uniform change in its dues structure.

I understand that this authorization is a pay periods deduction. It will become effective the first pay period, following its receipt in the employee organization's headquarters office: UPMA, 8 Herbert Street, Alexandria, VA 22305-2600.

I further understand that revocation forms Standard Form No. 1188, "Revocation of Voluntary Authorization for Allotment of Compensation for Payment of Employee Organization Dues" are available from my employing agency and that I may revoke this authorization at any time by filling such a revocation form or other written revocation request "Certified Mail" directly to the employee organization's headquarters office: UPMA, 8 Herbert Street, Alexandria, VA 22350-2600. Such revocation will not be effective, however, until the first full pay period following March 1 or Sept. 1 of any calendar year, whichever date first occurs after the revocation is received in the employee organization's headquarters office.

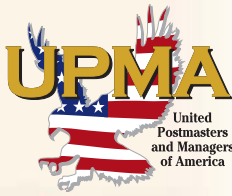
|                       |      |
|-----------------------|------|
| Signature of Employee | Date |
|-----------------------|------|

**Section F**

Check this box to signify you've read and understood the terms in Section E of this form.

**Who/what most influenced your decision to join UPMA?**

**UPMA NATIONAL OFFICE FOR PROCESSING**



# 1st UPMA National Convention

Aug. 5-10, 2017

## Official Registration Form

Please complete one form per registrant. Photocopy the form for additional registrations.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

**Title:** First Name (for your badge): \_\_\_\_\_

Postmaster  
 Supervisor Post Office You Represent City: \_\_\_\_\_ State: \_\_\_\_\_

Manager  
 OIC Your Mailing Address: \_\_\_\_\_

Associate  
 PM Retired City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP+4 \_\_\_\_\_

**First-Timer/PM Retired** Cell Phone: \_\_\_\_\_

**First-Timer?**  Yes  No E-mail: \_\_\_\_\_

### Convention Registration *(only one person per form):*

| Please circle the appropriate fee:                                                 | 9/1/16-12/31/16 | 1/1/17-3/31/17 | 4/1/17-7/15/17 | After 7/16/17 |
|------------------------------------------------------------------------------------|-----------------|----------------|----------------|---------------|
| Postmaster/Manager/Supervisor/OIC/Associate                                        | \$190           | \$215          | \$240          | \$265         |
| Postmasters Retired or Guest*<br><i>(PM Retired Luncheon included)</i>             | \$167.50        | \$186.25       | \$205          | \$223.75      |
| Auxiliary/Spouse/Postmaster Guest<br><i>(Does NOT include PM Retired Luncheon)</i> | \$142.50        | \$161.25       | \$180          | 198.75        |

Children (17 and under) \$75; includes child's meal at the Grand Banquet.

\*PM Retired member may have one guest (not an active PM) register for the same price.

Grand Banquet: Aug. 9, 2017

### Payment Information

Convention Fee: \$ \_\_\_\_\_

\_\_\_\_\_ Additional tickets for Postmasters

Retired Luncheon @ \$25 each \$ \_\_\_\_\_

**Total Payment:** \$ \_\_\_\_\_

Check payable to UPMA

Visa/MasterCard

Card number \_\_\_\_\_

Card security code: \_\_\_\_\_ Expiration date: \_\_\_\_\_  
(3- or 4-digit code imprinted on card)

Signature: \_\_\_\_\_

**Mail with full payment to UPMA National Convention Registration, 8 Herbert St., Alexandria, VA 22305-2600.**

**Questions? Call 703-683-9027**

### Hotel Reservation

UPMA has a special rate at the convention hotel beginning Sept. 1, 2016. You must call the hotel directly to make a reservation. The National Office will not handle room reservations. **To make a reservation, you must make a deposit to the hotel in the amount of your first night's lodging; this deposit is non-refundable after May 1, 2017.** All room cancellations must be made directly with the hotel. To secure the special UPMA rate, you must identify yourself as part of the UPMA convention. The rate is available only until July 1, 2017, or all rooms in the block are sold, whichever comes first.

### Galt House Louisville

1-800-THE-GALT  
 (1-800-843-4258)  
 \$119—single/double/triple/quad

**Be sure to request the Postmaster convention rate.**

### Registration Cancellation Refund Policy

Requests for cancellation refunds must be made in writing to the UPMA National Office. Requests must be postmarked by April 1, 2017, for 75 percent refund; and by July 1, 2017, for 50 percent refund. No refunds after July 1, 2017. These dates will be strictly adhered to; exemptions may be made with approval of the UPMA co-presidents.





# Illinois Postal News Leader

Cheryl Quaka  
PO BOX 1611  
La Salle, IL 61301-1611

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## POSTMASTER REPS

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MORRIESMITH60@GMAIL.COM

PAM BARDELL  
POSTMASTER DIXON IL  
815 -284-6015 WORK



## UPMA PAC FOR POSTAL MANAGERS MEMBERSHIP CONTRIBUTION

I'll do my share. Enclosed is:

\$10                      \$25                      \$50                      \$100  
Other \_\_\_\_\_                      Cash                      Check

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Please return this with your contribution to:

LARRY WIENEKE  
HC 61 Box 13B, Hardin, IL 62047-9702.

### SCHOLARSHIP DONATION FORM

Make a tax deductible contribution today.

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Donation Amount    \$ \_\_\_\_\_

(OPTIONAL)  
IN MEMORY OF

Please include name and address of family so I can send them notification of the memorial donation.

IN HONOR OF \_\_\_\_\_

Please include address

Mail completed scholarship form to:

Illinois UPMA Scholarship Fund  
Steve Hall  
8906 Burton Rd.  
Wonder Lake IL 60097-2255

## Upcoming Event

2017 State Convention  
April 6th-8th  
East Peoria ,IL

2017 UPMA Convention  
August 5th-10th  
Louisville,IL

